



# Job Explorer Database

## Using Jed at Home

1. **Use Jed, the Job Explorer Database, in this establishment** and from the Main Menu click on the **Use at Home** icon. You will be taken to a page that gives you a unique top-up code.

Make a note of the **code** here:

**Important:** Each top-up code can be used only once, so don't share this code with your friends.

2. **On the Internet** (from this establishment or at home), go to [www.careersoft.co.uk/homeuser](http://www.careersoft.co.uk/homeuser) and choose **Create a New Account**.

- Enter your top-up code.
- Choose a username and password (we suggest using your email address as your username).

If you wish, you can make a note of them here and then keep this form in a safe place.

My Careersoft Home User **username**:

My Careersoft Home User **password**:

3. **Your account is now ready** and you can use Jed from home for the next 90 days by visiting [www.careersoft.co.uk/homeuser](http://www.careersoft.co.uk/homeuser) If your establishment also licences Higher Ideas for home use, then you will automatically be able to use that too.
4. **When the time on your account is running out**, you can get another top-up code from Jed at this establishment. If you have used your email address as your username, then Careersoft will send an email to remind you shortly before your account expires.

**Photocopiable Resource:** You may photocopy this sheet to distribute to your students/clients if you wish. If you prefer to print this out, it can be found on our Website at [www.careersoft.co.uk/products/jed](http://www.careersoft.co.uk/products/jed).